

**Calvary Christian School  
6<sup>th</sup> Grade  
1:1 Laptop Program  
Acceptable Use Policy and Honor Code  
2011 - 2012**

The following guidelines are for the care and operation of the laptop assigned to me by Calvary Christian School. It is for my use during school hours and will remain at school.

- **I am responsible for the safety of my laptop. If it is damaged or lost, the cost of repair or replacement will be my responsibility and/or my parents.**
- I will take special care when carrying my laptop from one class to another. I understand that it is fragile and even with the protective cover, it can be seriously damaged if dropped. When I am not using my laptop it will be in the laptop cart charging in Mrs. Kelly or Mrs. Howell's room.
- Laptops can be used only in a classroom or the library under the direct supervision of a teacher for school-related purposes only. The use of the Internet is restricted to academic use only.
- I will immediately report all malfunctions, damages, or loss of a laptop to my advisor. The Director of IT, Mr. Ardon, will evaluate the condition of the laptop. He *may* be able to make minor repairs. In cases where the laptop is damaged by my misuse or mishandling and the laptop requires service by an authorized Apple service provider, I will have 10 days to get the laptop repaired. The school will loan me a laptop for 10 days if one is available.
- Laptops will be inspected on a random basis and can be confiscated by faculty, staff and administration members.
- I will think twice before I use the laptop so I am sure that what I do is **Legal, Appropriate, Responsible and Kind. (LARK)**

I understand and will abide by the provisions and conditions of this agreement. I understand that any violation of the above provisions may result in disciplinary action which may include the revoking of my technology access privileges, the suspension of student laptop use, suspension or expulsion from school, and/or appropriate legal action.

---

Student Name

---

Parent Signature

---

Student Signature

---

Advisor